

# DELAWARE VALLEY SCHOOL DISTRICT

SECTION: COMMUNITY

TITLE: SCHOOL VOLUNTEERS

ADOPTED: SEPTEMBER 19, 2013

REVISED: SEPTEMBER 12, 2013

916. SCHOOL VOLUNTEERS	
1. Purpose	In order to devote more time to teaching, coaching, and exposing students to the benefits of the diverse talents and skills of community resources, the district shall permit a program of school volunteer assistance and training.
2. Authority	<p>The Board declares that volunteers shall not be asked to assume the professional responsibilities of the school staff, but may, under the direction of a staff member who has been granted administrative permission, provide assistance in the identified activity that is supportive, reinforcing or enriching in nature.</p> <p>The names of all volunteers assigned on a regular routine basis to a specific assignment must be submitted to the Board for approval within thirty (30) days of commencement of their duties.</p> <p>The Board declares that under no circumstances shall a volunteer be considered a district employee. A volunteer shall receive no wages or other valuable consideration for the performance of volunteer services. The volunteer position is not a right, but rather a privilege which is conferred by the Board and the administration. As such, any volunteer position may be eliminated at any time for any reason or no reason. Also, any volunteer may be removed from a volunteer position for any reason or no reason.</p>
3. Delegation of Responsibility	<p>The Superintendent or designee shall be responsible to develop suitable administrative guidelines to assure the maintenance of supervisory control over the volunteer programs of the school district. The following stipulations shall be included as part of the guidelines:</p> <ol style="list-style-type: none"> <li>1. The principal or designee shall assume general authority and responsibility over all volunteers.</li> <li>2. No volunteer may assist in a school without having been screened by the principal or designee. Volunteers who are under eighteen (18) years of age or are district students shall not be subject to this procedure.</li> </ol>
4. Guidelines	The basic requirements for volunteers service shall be interest and enjoyment of children and a sincere belief that s/he has a contribution to make to the learning

<p>SC 111</p> <p>23 Pa. C.S.A. Sec. 6301 et seq</p>	<p>process.</p> <p>At all times, all volunteers are to perform only those duties and/or functions assigned to them by the school principal or designee or, in appropriate cases, the teacher to which they have been temporarily assigned.</p> <p>Volunteers will not stand in loco parentis status to students and are not legally empowered to regulate student behavior by performing or imposing disciplinary measures, unless the volunteer is a school district employee whose scope of employ allows such and who has been assigned to do so by the building principal or designee or, as is appropriate, the teacher to whom s/he has been temporarily assigned.</p> <p>During the school day, parental volunteers must realize that their own children are students in the class and as such must interact with them only as specified by the teacher. Having their children be as much like other students during the day even though their parents are assisting is important. It is also important that negative interaction does not take place between a volunteer and other children. Discipline is a role of the teacher. Safety is everyone's concern. If concerns are raised, volunteers should consult teachers.</p> <p>Volunteers must:</p> <ol style="list-style-type: none"> <li>1. Complete a volunteer personal data sheet.</li> <li>2. Obtain a current, less than one (1) year old, Act 34 State Police Criminal History Background Clearance.</li> <li>3. Obtain a current, less than one (1) year old, Act 151 Pennsylvania Child Abuse History Clearance.</li> <li>4. Submit proof of having passed a tuberculosis examination.</li> <li>5. Be approved by the Board within thirty (30) days of commencing their duties.</li> <li>6. Obtain a current, less than one (1) year old, FBI Fingerprint Card.</li> </ol>
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